

**Date-22-08-2023**

**Notification regarding UG & PG Degree Fee**

Dear Accountant Officer,

I am writing to inform you about a recent update regarding the fee for obtaining UG and PG degrees.

As you may be aware, we have been receiving an increasing number of requests from students who wish to receive their degrees on the same day of applying. In order to accommodate this request and ensure a seamless process, we have decided to introduce a new fee structure.

Effective immediately, any student who wishes to obtain their UG or PG degree on the **present day of applying will be required to pay a fee of Rs.15,000.** This fee covers the additional resources and manpower required to expedite the degree issuing process.

It is important to note that this fee is applicable only to those students who require immediate processing of their degrees. Students who choose to follow the regular process of degree issuance will not be subjected to this fee.



Office of the Controller of Examinations

E-mail [controllerexam@theglocaluniversity.in](mailto:controllerexam@theglocaluniversity.in)

Ph: 602, Mob: 925811308

**GU/COE/EXAM/MINUTES OF MEETING/AUG/2023 Date: 14/08/2023**

An Examination Committee meeting was convened and chaired by Dr. P. K. Bharti (Vice-Chancelor), in the VC Office room on 14th August, 2023. The meeting was attended by Pro-Vice Chancellor, Dean Academic, and all the Deans and their representatives.

**Following points were discussed and deliberated during the course of the meeting:**

1. All the examinations will be conducted under the supervision of Dean Academics (Chief Center Superintendent). And all school principals will be the center superintendents and will work in coordination with the CCS.
2. Supplementary/Repeat Exam date:- We will discuss and finalize the date for the supplementary exams ( Odd and Even Sem.)is **12.09.2023**
3. Exam office will be provide following items:-
4. Provide Schedule: after received proposed Schedule by Dean Academic
5. Admit Card will be provided after completing dues
6. Blank Attendance Sheets
7. Answer Sheets
8. Award Sheets
9. The seating plan, Invigilation duty will be arranged by the CS.
10. After the examination all the attendance sheets have to be submitted in the examination control Room every day.
11. Provide the Program Structure for the 2023 Pass out Batches Ex.- Subject Code, Subject Name, Credits attested by the Dean/Principals.
12. BANS & BUMS 2018-2023 4th year regular exam date has been decided exam will start from the **dated 11.09.2023.**
13. Last date for submission exam form 30.08.2023

**\*The meeting ended with a vote of thanks\***

**Controller of Examinations**



**Office of the Controller of Examinations**

**E-mail** [**controllerexam@theglocaluniversity.in**](mailto:controllerexam@theglocaluniversity.in)

**Ph: 602, Mob: 925811308**

GU/COE/EXAM/AGENDA OF MEETING/AUG/2023 Date: 14/08/2023

**The following agenda is to be discussed for the meeting:-**

1. Supplementary/Repeat Exam date:- We will discuss and finalize the date for the supplementary exams ( Odd and Even Sem.)
2. All exams like Regular and Repeat will be conducted by Related Schools.
3. Exam office will be provide following items:-
4. Schedule
5. Blank Attendance Sheets
6. Question Papers
7. Answer Sheets
8. Seating Plan, Invigilation duty arrange by Schools.
9. After exam all answer sheets and attendance sheets to be submitted daily in exam cell.
10. Xerox copy not allowed of attendance sheets by the Department/Schools.
11. Odd Sem. Question Papers submit till 30/08/2023.
12. Program Structure for the 2023 Pass out Batches Ex.- Subject Code, Subject Name, Credits attested by the Dean/Principals.
13. UFM Meeting Date decide with Dean Academics
14. BANS/BUMS 2018-2023 IV year regular exam conduct between 12.09.2023 to 27.09.2023
15. Last date for submission exam form 30.08.2023
16. Admit Card will be provided after completing dues by Schools
17. Question Papers 2 Sets should by submitted till 30.08.2023

**Thank You**



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**Controller of Examinations Ph: 602, Mob: 925811308**

GU/COE/EXAM/INF/JULY/2023 Date: 11/07/2023

**(जानकारी के लिए)**

आपके द्वारा प्राप्त ईमेल दिनांक 8 जुलाई 2023 समय 6:03 अपराह्न, पत्रांक संख्या - 49/ कु0स0/2023 दिनांक -8 जुलाई 2023. संदर्भ में, हरियाणा राज्य फार्मेसी काउंसिल के पत्रांक संख्या एचएसपीसी /20230/7958 दिनांक 08 /06/2023 के अनुसार प्रवेश सूची 2010 -22 (बी. फार्मा तथा डी. फार्मा) निम्नलिखित पत्रांक में उपलब्ध कराने के लिए कहा गया है परीक्षा विभाग द्वारा आप को यह सूचित किया जाता है कि पत्रांक 7958 में उल्लेखित के अनुसार मांगी गई प्रवेश सूची परीक्षा विभाग में उपस्थित रिकॉर्ड के अनुसार आपको उपलब्ध कराई जाती है क्योंकि मुझे यूनिवर्सिटी ज्वाइन किए हुए 6 महीने हुए हैं इसलिए उपरोक्त लिखित सूची सत्यापित और प्रमाणित नहीं है, इस सूची में त्रुटियां भी हो सकती हैं जिस की शुद्धता और सत्यता ना मैं प्रमाणित करता हूँ ना मैं सत्यापित करता हूँ । पत्रांक 7958 में उल्लेखित के अनुसार मांगी गई प्रवेश सूची कुलसचिव कार्यालय द्वारा उपलब्ध करायी कराई जानी चाहिए, यह सूची कुलसचिव कार्यालय में होनी चाहिए इस सूची को आप अपने कार्यालय के रिकॉर्ड में खोजें तथा जांच कराएं और इसको प्रमाणित करें।

**परीक्षा नियंत्रक**

**टिप्पणी: उपरोक्त लिखित सूची सत्यापित और प्रमाणित नहीं है, जिस की शुद्धता और सत्यता ना मैं प्रमाणित करता** **हूँ ना मैं सत्यापित करता** **हूँ** ।

**The University is likely to conduct the Supplementary Examination of the School of……………………………., Sem. ……th , …..th , …….th on Dated/Month…………….….….. 2023. After this the evaluation process of the answer sheets will be done, then the provisional results are expected to be declared in the month of ………………**

**Registration No.- GU19R0646**

**Controller of Examinations**

**To,**

**Mr. Faraz Khan**

**Assistant Registrar**



**--------------------------------------------------------------------------------------------------------------------------------------------E-mail** [**controllerexam@theglocaluniversity.in**](mailto:controllerexam@theglocaluniversity.in)

**Controller of Examinations Ph: 602, Mob: 925811308**

GU/COE/EXAM/INF/JUNE/04/2023 Date: 20-06-2023

**(For Information)**

**UPCOMING EXAMINATIONS SCHEDULE**

The details of the examinations conducted by the university are as follows:-

1. Examinations of Transferred students from the University will be held on **08.July, 2023**
2. Examinations of credit transfer students will be held on **17.July, 2023.**
3. Examinations of **BAMS Students** (Batch 2021-26) will be held on **30.July, 2023.**
4. Repeat Examinations of all the Students will be held on **11. September 2023**

**\*Note-** The result will be declared within 30 days after completing the exams.

**Controller of Examinations**

**Approved/Dis-Approved**

Hon’ble Vice Chancellor



**OFFICE OF THE CONTROLLER OF EXAMINATIONS**

**(CONFIDENTIAL)**

## TO,

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## URGENT

## SUBJECT: APPOINTMENT AS PAPER SETTER

## Dear Sir/Madam,

## I am to inform you that you have been appointed by the authorities of the University as a paper setter for the University examination to be held in DECEMBER 2023.

## The particulars of the question paper to be set by you are as given below:

## Name of the Examination: B.A-III YEAR Subject: LIBRARY & INFORMATION SC.

## Course/Topic: LIBRARY MANAGEMENT

## TIME: 2 HOURS PAPER CODE: A-322 M.M.: 50

## 

## 

## Sorry to encroach your precious time but the University shall feel obliged if you could kindly accept this request and prepare the question paper.

## IN CASE, IT IS NOT POSSIBLE FOR YOU TO ACCEPT THIS APPOINTMENT, YOU ARE REQUESTED TO KINDLY RETURN ALL THE PAPERS IMMEDIATELY INTACT WITH A COVERING LETTER SHOWING YOUR UNWILLINGNESS OR INABILITY.

## You are requested to set One set of 100- Multiple Choice Objective Type Q for the aforesaid examination in the above mentioned course.

## The questions in the subject other than above languages are to be set both is English & Hind versions at UG & MA. (PRIVATE). The two versions of a question must be identical in meaning & contents.

## You are also requested to set all the 100- Multiple Choice Objective Type Questions within the enclosed syllabus of the paper/course concerned.

## You are also requested to send the question paper to the undersigned latest by URGENT

## The question paper should fairly be distributed over the entire course of study and not concentrates on any or few topics/portions of the syllabus concerned.

## There shall be no moderations of the question paper. All hundred questions and their respective answere (Key) set by you shall be final.

## (i) Rs. 40/- per question-For Languages

## (ii) Rs. 50/- per question –UG Level (All Subjects axcept languages), M.A. (questions set in both version Hindi & English)

## IMPORTANT : PLEASE SEE THE INSTRUCTIONS OVERLEAF FOR PAPER-SETTING

## Controller of Examinations

## INSTRUCTIONS FOR SETTING THE QUESTION PAPER

## It is further requested to adhere the following instructions.

## 01-(A) The questions should be taken strictly from the UNITS provided in the course/Prescribed Syllabus.

## (B) Since the answer sheet of the candidates shall mechanically be scored, it is important that all questions are to be objective type format with a four plausible response marked A, B, C and D out of which only one will be the correct or best answer.

## (C) The question should be original, not copied of those already published in some books or magazines or copied of those already in previous question Paper/Examination.

## (D) The questions should be written neatly or typed on the sheets in the space provided for the purpose using one sheet. The particulars called for at the top of the pre copy should be filled in.

## (F)The undertaking placed along with the question paper has to be signed and returned along with the question paper mentioning your name and address in capital letters.

## 02- The paper-setter should not keep with him/her any copy or rough drafts of the required question paper set by him/her. All the drafts and notes are to be destroyed immediately.

## 03- The Objective type questions paper shall be the exclusive property of the C.C.S. University, Meerut and the copy right there in shall vest in this University.

## 04- The question paper may be delivered by hand or may be sent to me by registered post in envelope sent herewith.

## 05- If extra sheets are required for writing the questions, photo copy of these sheets may be used.

## CONTROLLER OF EXAMINATIONS

## 

## URGE

Inbox+

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| |  | | --- | | Pro- Vice Chancellor | | 2:39 PM (34 minutes ago) |  | https://mail.google.com/mail/u/0/images/cleardot.gif  https://mail.google.com/mail/u/0/images/cleardot.gif |
| |  | | --- | | to heads, dean, faculty, Vice, Pro, Registrar, Dean, Campus, me  https://mail.google.com/mail/u/0/images/cleardot.gif | | | |

Dear Team,  
  
In spite of various odds, first of all let me congratulate you all on the completion of day 1 of the first decentralized examination process in the history of Glocal University. I am writing to inform you of several observations made during the recently concluded end-semester examinations. It is essential to address these issues to ensure a smoother examination process and maintain our academic environment's integrity. I would also like to provide some recommendations to prevent the recurrence of these problems.  
  
**1. Students Struggling for the Signature of Authorities:**  
A. There were instances where students faced challenges in obtaining the necessary signatures from authorities, causing unnecessary delays and stress. It is crucial to streamline the process of obtaining signatures and ensure adequate staff is available to assist students during the examination period.  
B. It has also been found that few students having large dues, were allowed to sit in the exam by respective principals. CS and Invigilators on duty need to take care of it and allow the students to enter the exam hall, only if either of the PVCs has approved the fee pendency.  
C. Deans /Principals were sending the students to PVCs for approval without any recommendations/ forwarding notes.  
  
**Recommendation:**Implement a designated help desk or a dedicated staff member to assist students with obtaining required signatures, reducing confusion and delays.  
  
**2. Use of Mobile Phones:**  
Despite clear instructions and reminders, some students were found using mobile phones during the examination, which poses a significant threat to the fairness and integrity of the assessment process.  
  
**Recommendation:** Enhance proctoring measures to actively discourage and detect the use of mobile phones, proper attention of the invigilators is required.  
  
**3. Late Arrival of Students:**  
Several students arrived late for their examinations, causing disruptions and affecting the concentration of others. It is essential to establish a mechanism that ensures punctuality and minimizes disturbances.  
  
**Recommendation:** Introduce a stricter policy for late arrivals, including penalties such as reduced examination time for those who arrive after the designated start time.  
  
**4. Non-Payment of Fees Despite Saturday and Sunday Working:**  
Despite the provision of working hours on Saturdays and Sundays, some students failed to pay their fees promptly. This not only impacts their own academic progress but also creates unnecessary administrative burdens and delays.  
  
**Recommendation:**Increase awareness among students regarding the importance of timely fee payment and the consequences of non-payment.    
  
**5. Single Teacher Found as Invigilator:**  
Having only one teacher serve as the invigilator for an entire examination hall raises concerns about fairness, supervision, and the ability to effectively manage any issues that may arise.  
  
**Recommendation:** Assign multiple invigilators to each examination hall, ensuring adequate supervision and better management of unexpected situations. At least two invigilators must be there for effective invigilation.  
  
**6. Found Less security at the entrance:**  
Having only one guard at the entry raises serious concerns about safety and security during this critical time.

**Recommendation:** Assign multiple PSOs / guards at the main entrance of the examination hall and ensure adequate supervision and better management may avoid unexpected situations.   
  
I believe implementing these recommendations will significantly improve the examination process, reduce unnecessary stress and confusion, and maintain the integrity of our examination and institution. By taking proactive measures, we can create an environment that fosters academic excellence and ensures fairness in assessments.  
  
Thank you for your attention to these matters. I am confident that with the support and collaboration of the relevant departments, we can work towards a more efficient and effective examination process.

## Examination Discipline

Inbox

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| |  | | --- | | Pro Vice-Chancellor | | 1:04 PM (2 hours ago) |  | https://mail.google.com/mail/u/0/images/cleardot.gif  https://mail.google.com/mail/u/0/images/cleardot.gif |
| |  | | --- | | to Dean, Registrar, Pro, Proctor, Chief, Dean, Office, Office, Vice, me, Campus  https://mail.google.com/mail/u/0/images/cleardot.gif | | | |

Dear Dean Academics

During the flying team visit, many shortcomings are noticed  in  the examination halls today (as apprised to you). The examination discipline is found lacking in the examination halls of a few departments/schools as communicated to you.

In view of the above please take the following measures immediately:

1. Conduct all the examinations in the technology block from now onwards, as there is enough space available to conduct all the examinations there.

2. Invigilators on duty should be from different departments e.g. in the examination halls of law, the invigilators should be from agriculture/management and vice versa.

3. Please ensure that there is a proper seating arrangement in the examination halls.

4. Photos of the students should be pasted on the admit cards and it should be duly signed by the students concerned.

5. Thorough checking of students' pockets is required at the main entrance.

As per the Direction of the VC Office, the Examination form submission date is extended, all the concerned schools/departments are requested to submit all the Examination forms for the Even Semester/Annual Examination May 2023 (Session - 2022-2023) along with the student list to the examination cell by 18.05.2023

Dear Sir,

As you are aware that university end semester examination starts from 16 to 31 December 2022. Please provide an eligible list of students who appeared in the end semester examination as prescribed format also attached for your reference. If you wish to debar any students for any reason (attendance and fee issue) please also provide that list separately.

Thank you for your support and cooperation.

With and best regards,

Dear Sir/Madam,

Due to a repeat examination, October 2022 the examination office and other staff are present today (16/10/2022).

The today exam has been successfully completed. Kindly consider the presence on Sunday duty as a compulsory off of following staff:-

**Morning Shift:**

1. Mr. Shiv Kumar Singh- AP (Civil Engineering)

2. Mr. Sachin Kamboj - AP (Mechanical Engg.)

3. Mr. Anand -LT (Pharmacy)

4. Mohd Jarrar (HOS-Polytechnic)

5. Mr. Praveen Kumar (Teaching Assistant -Law)

**Evening Shift:**

1. Dr. Babu Khan (Hos Life Science)

2. Mr. Nafees LT (Department of CSE)

3. Mr. Zaid Chaudhary (Pharmacy)

4. Sheikh Abdul wase (Paramedical)

**Flying Squad Member:**

1. Dr. Sanjay (Principal, Paramedical)

2. Dr. Aatika (HOS, Law)

3. Mr. Dhananjay Shaymal (HoD, Civil Engineering)

4. Ms. Swarnima Singh (Faculty of Paramedical)

**Examination Office:**

1. Mr. Lalit Singh

2. Mr. Ravinder Singh Chauhan

3. Mr. Kuldeep

4. Mr. Mohit

Thanks & Regards,

*Deputy Controller of Examinations*

Respected all Committee Members,

As discussed with Dr. Pramod Kumar (Dean Academics & Chairman of QP Moderation Committee) **Meeting for Question Paper Moderation Paper scheduled today at 3:00 pm in the Controller of Examination Office**. Request you to all members please kindly be present today at the given timing as per the Organization Schedule already circulated.

**Agenda Item: Review of Question Papers for End Semester Examination of Odd Semester December 2022. Please find the attached Question Paper  Moderation Committee document.**

Thanks for your kind support and cooperation is always required.

## 

## Examination Committee Meeting

A meeting of the Examination Committee is scheduled tomorrow (14th October 2017) at 12:00pm in conference room. Please make it convenient to attend the same.

**Agenda to discuss:**

1) Conduction of Mid semester examination, approval of date sheet, format of question paper/s etc

2) Approval of dates for End semester examination and moderation in the academic calendar accordingly.

3) Examination/s of Ayurveda and Unani College

4) Submission of documents related to Board of study and Academic council

5) Invigilation duty for mid and end semester examination/s

6) Application of students regarding re-evaluation of assignments and internal marks

7) Fee for the back paper for old and new semester/s

8) Examination of final year students who are failed

9) Discussion on carrying over subject/s beyond one academic year

10) Any other relevant issue raised with due permission of chair

Regards,

Subhash Rawat

Assistant Registrar (Exam)

Advisory Note

Dear All,

As per the instruction of the Hon'ble Vice Chancellor, it came into observation that many of the office staff did not turn off the Lights and other electrical appliances of their offices while leaving. It is advised to switch off all the lights and other electrical appliances while leaving your work stations. If any staff/office/department found violating the mentioned advisory, then strict disciplinary action will be initiated against them.

**This is for strict compliance and implementation.**

Dear Sir ,

I hope this email finds you well. As per the decision made in the meeting held on 13/04/2023 with all Principals/Deans related to the End Semester Examination, it has been unanimously agreed that the **arrangement of the stationery will be done by the Controller of the Examination for all Schools.**

We would like to request you to kindly make arrangements for the necessary stationary items that will be required during the examination. The list of stationery  items required for the examination will be provided to you by the concerned authorities. It is requested that the stationery items are of good quality and are sufficient in quantity, so that the examination process can run smoothly without any interruption. We hope that you will take this matter seriously and make the necessary arrangements in a timely manner.

Please let us know if you require any further information or clarification. We look forward to your prompt response on this matter.

Dear Sir,

As you are aware that university end semester examination starts from 16 to 31 December 2022. Please provide an eligible list of students who appeared in the end semester examination as prescribed format also attached for your reference. If you wish to debar any students for any reason (attendance and fee issue) please also provide that list separately.

Thank you for your support and cooperation.

Request for send information to the local Police Station regarding start End Semester Examination.

महोदय,

जैसा कि आप जानते हैं कि सत्र 2022-23 के लिए हमारी विषम सेमेस्टर परीक्षाएं 16 दिसंबर 2022 से शुरू होने जा रही हैं। अतः आपसे अनुरोध है कि स्थानीय थाने को सूचना भिजवाने की कृपा करें, ताकि छात्रों के संबंध में हमें किसी प्रकार की असुविधा का सामना न करना पड़े।

Sir,

as you are aware that our odd semester exams are going to start from 16 December 2022 for the session 2022-23. So you are requested to send information to the local police station, so that we do not face any inconvenience regarding the students.

**Note and Order**

Note sheet Ref. No.: exam/req011/23 Date:17.05.2023

**The Hon’ble Vice Chancellor**

**Sub:** AC required for exam control room and evaluation room or some chairs and sofa sets for the department -

**Sr. No. Items Qty.**

1. Fans 02
2. AC 2 tone (commercial) 02
3. Visitor Chair padded arms 20
4. Sofa Set 01

**Controller of Examinations**

**Approved/Dis-Approved**

Hon’ble Vice Chancellor



**OFFICE OF THE CONTROLLER OF EXAMINATIONS**

**Date-17-05-2023**

**The Hon’ble Vice Chancellor Sir,**

The department is in dire need of some items like some chairs, sofa set and one AC for evaluation room and one AC of 2 ton commercial for the exam control section and as photocopier machines and computers get heated up and may break down so it’s very important.

So I request you to please fulfill these requirements.

Regard

Controller of Examinations

All employees of Exam Cell worked on Tuesday, 4/4/2023 as a holiday on the account of Mahavir Jayanti, so we request you to grant compensatory leave, which can be availed by the employee within two months as per his convenience.

Controller of Examinations

Approved/Not Approved

Hon’ble Vice-Chancellor Sir

This is to inform that I am attaching herewith the final Consolidated Schedule of ODD Semester Repeat Examination, 16 March 2023.

All the department Heads of the University are reminded for that e-mail was send on November 26,2022 at 2:39 pm by Mr. Ravinder Singh for provide two sets of Question Papers (soft copy and signed hard copy) on E-mail [questions@theglocaluniversity.in](mailto:questions@theglocaluniversity.in) , so you are directed to provide all Question Papers Tomorrow on December 06, 2022.

We required two sets of question papers for the Repeat Examination 16 March 2023 (Odd Semester). As per the Organization Schedule Last date of submission of Question Papers is 13th March 2023.

Therefore, we are requesting you to please provide us with both two sets of Question Papers (soft copy and signed hard copy) without any delay. As per Organization Schedule circulated by Exam Cell.

**1. Email. Id.** [**questions@theglocaluniversity.in**](mailto:questions@theglocaluniversity.in)**(Please send all QP only that email id mentioned)**

**2. Format of Question Paper are also attached for your reference.**

For any clarification feel free to contact undersigned.

Thanking you for your cooperation and support always be required.

Regar

Sir,

send the records of the following students to the examination department and will present the final report in this regard to you soon.

due to the technical (Server) problem and updation work on the database would we like request you to please send all verification again for review

मुझे आपको यह सूचित करने का निर्देश दिया गया है कि आपने शुक्रवार और आज मेरा फोन नहीं उठाया है। आप बिना सूचना के आज छुट्टी पर हैं और आपको शुक्रवार को अपराह्न 3:00 बजे से पहले कार्यालय छोड़ना था।

हमारा परीक्षा स्टाफ एक-एक करके इन शिकायतों का निस्तारीकरण कर रहा है और आप बार-बार 110 छात्रों की शिकायतों की लिस्ट भेजते हैं इनमें से तकरीबन 55 से ज्यादा शिकायतों का निस्तरीकरण कर चुकें हैं, बाकि पर कार्य चल रहा है इसमें कुछ समय लगेगा

Our examination staff is redressing these complaints one by one and you repeatedly send the list of complaints of 110 students out of which more than 55 complaints have been redressed, work is going on for the rest it will take some time

https://lh3.googleusercontent.com/a/AAcHTtdME8uoHIMwf0cN-MHd-SdW1C7U5HA-pDh0c6JY=s40-p-mo

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Results Declare of Even/Annual Semester Examinations May-2023 (Session 2022-23)  |  | | --- | | Controller Examination <controllerexam@theglocaluniversity.in> | | Wed, Feb 15, 5:35 PM |  | https://mail.google.com/mail/u/0/images/cleardot.gif  https://mail.google.com/mail/u/0/images/cleardot.gif |
| |  | | --- | | to heads, all, Office, Registrar, dean.academic, director.admin, all-students, Pro  https://mail.google.com/mail/u/0/images/cleardot.gif | | | |

Dear All,

With the approval of the Examination Committee and Higher Authorities, we are going to declare the result of the Even/Annual Semester Examination, May (Session 2022-23).

On behalf of the Examination Department, I would like to thank all the Faculty Members, Staff Members & IT team for successfully completing the Even/Annual Semester Exam May -2023.

For Result please visit our website

**Respected Vice Chancellor Sir,**

I am writing to bring to your attention an important matter pertaining to my salary as the Controller of Examinations.

**Revised salary** **in accordance with the position of Controller of Examinations** is not only warranted but also essential for the overall efficiency and effectiveness of the department. A fair and competitive salary would enable me to concentrate fully on my duties, enhance my performance, and ultimately benefit the university as a whole.

I would be grateful if you could initiate the necessary steps to review my salary and consider the aforementioned factors. I assure you of my continued.

**Dr. VIKAS BHARDWAJ**